

General Information

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You are responsible for ensuring the accuracy of your enrolment. Anistémi trainers and office staff cannot enrol on your behalf. Be sure to verify your options prior to the enrolment deadline.

Entry Requirements

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- Namibian Citizenship
- 15 years of age and above
- Minimum Grade 9 pass
- No criminal record
- Testimonial from last school/institution attended

TAKE NOTE: You may be subjected to an aptitude test and/or interview.

(Preference will be given to OVC currently in foster care, children's homes or a place of safety).

Course Options and Fees 2025

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<u>COURSE NAME</u>	<u>DURATION</u>	<u>LEVEL</u>	<u>FEES</u>
Hospitality & Tourism	2 years	Year 1 (Levels 1 & 2) Combined First Aid Year 2 (Level 3) Specialization: Commercial Cookery Level 3 Cookbook	N\$ 20 000.00 N\$ 500.00 N\$ 30 000.00 N\$ 800.00
Office Administration	3 years	Year 1 Year 2 Year 3	N\$ 13 000.00 N\$ 13 000.00 N\$ 13 000.00
Examination Fees	-	-	N\$ 450.00
Registration Fee Non-Refundable	-	-	N\$ 2 500.00
Work 4 A Living Course	3 weeks	Entry or Exit Program Course	N\$ 650.00

TAKE NOTE OF THE FOLLOWING:

1. Tuition fees do not include examination fees (examination fees are determined by respective certification providers e.g., NTA)
2. From Year 2 parents & guardians are responsible for the student's accommodation and travelling during his/her job attachments.

Fee Payment Schedule

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Hospitality and Tourism	Level 2	N\$ 3 333.34 per month for 6 months
Hospitality and Tourism	Level 3	N\$ 5 000.00 per month for 6 months
Office Administration	Level 1-3	N\$ 2 166.67 per month for 6 months

- Examination Fee N\$ 450.00

Key Dates

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- 1 Oct – 31 January 2026 – Registration open for 2026.
- 31 January 2026 – Registration Closes.
- 31 January 2026 – Registration and Book Payments Due.
- 02 February 2026 – Work 4 A Living Course Starts.

Further Key Dates to be announced.